

SharePoint Igniter

Dicker Data SharePoint Igniter deployments consist of a Home Site and two (2) Sub Sites. The Home Site includes all of the Standard Elements, while each of the two Sub-Sites includes a set of Standard Elements of its own.

STANDARD ELEMENTS	HOME SITE	SUB SITE
Home Page	X	X
Staff Contact List	X	
Key Links	X	
Calendar	X	
Document Library	X	X
Picture Library	X	
Site Assets Library		X
Site Pages Library	X	X

In addition to the Standard Elements, every SharePoint Igniter [includes up to 10 Points of Optional Elements].

OPTIONAL ELEMENTS

1 Point Elements

Calendar	Call Log	Client Accounts
Company Forms	Company Templates	Creditor Queries
Discussion Board	Document Library	Emergency Procedures
First Aiders	Fleet	Hazard Register
Incident Register	Invoice Queries	IT Asset Management
Out and About	Parking	Picture Library
Product Prices	Projects	Suppliers
Vehicle Log		

2 Point Elements

IT Helpdesk	Leave	Office Supplies
Payroll	Policies & Procedures Wiki	
Expenses	Travel Booking	

WHAT IS SharePoint Igniter

A SharePoint Igniter (SPI) is a simple SharePoint intranet development utilising Office 365 or Server 2010/13 .

This solution comprises a home page, two sub sites and selected elements relevant to the customer's business to help them get started adopting SharePoint. This includes initial Administrator training. The outcome is a workable SharePoint solution that has room to grow as the business becomes ready to migrate more content to the intranet.

Once implemented, the customer will have a working solution and the skills to operate and add content for themselves using Microsoft Office.

To support resellers, a fully functional SPI demo site has been created, containing a working version of all elements exactly as they will behave in a customer's site, including some demonstration data. Each night, this demo site reverts to a clean state. The site can be accessed at demo.computercoaching.co.nz

To help customers get a system that meets their needs, there is a selection of SharePoint elements the customer can select from; these have been tested with both Office 365 and the 2010 & 2013 server versions of SharePoint. There are two types of elements:

1. Standard Elements are provided as default in all SPI deployments and are either required for the system to work or appear in all SPI configurations.
2. A client can choose up to a further ten points of Optional Elements to meet their specific business requirements.

We have tested all SPI elements and we can accommodate minor customisation during the training phase. Where a client's requirements are more complex, a quotation will be provided prior to starting work.



SUBSTITUTION

Unless work has already, started the reseller may substitute the client name or product without penalty.

CANCELLATION

WHERE WORK HAS NOT YET BEEN STARTED

- First 60 days no penalty
- 61 to 90 days with a cancellation fee equal to 20% of retail value
- After 90 days from order cancellation is not possible

CANCELLATION

WHERE WORK HAS STARTED OR COSTS INCURRED

Once work has started, cancellation fees as follows will apply.

Coaching

- Once course scoping has been completed \$200
 - Where cancelled or rescheduled with less than 1 weeks' notice the full fee is payable
- Additionally, Computer Coaching may recover any additional costs or disbursements incurred.

OR

SharePoint Igniter

- After scoping interview \$400
- Once Statement of Work completed \$1200
- Once SharePoint development has commenced \$3200
- Following first training session \$3400

POST-IMPLEMENTATION REQUESTS

If an end-user approaches Computer Coaching with further requirements or support, Computer Coaching will supply the reseller with a quote for the services requested.